

**TRANSMISSION CORPORATION OF ANDRA PRADESH LIMITED
VIDYUT SOUDHA: VIJAYAWADA**

Sub: Vendor Cell – Forms for Vendor Registration – Orders issued.

T.O.O(CE-Trans) Ms.No.1942

Dt: 29-09-2020

ORDER

1. After careful examination of APTRANSCO accord approval for new formats for Vendor Registration.

Action	Action by	Form
Submission of Application	Vendor	Application Form F1
Uploading documents	Vendor	Annexure-I
Submission of Hard copies	Vendor	Annexure - II
Centralised Items for Vendor Registration		Annexure-III
Instructions to Vendor for Registration		Instructions to Vendor for Registration
Check list at desk	DEE/VR	Form F2 Verification of all documents
Check list by Qc wing	EE/QA	Form F3 Verification of documents & Inspection of Factory and submission of remarks and recommendations
Registration Form	CE/Transmission	Form F4

2. Vendors Registration with APTRANSCO shall apply the Application Form-F1 as per Annexure-I in online and submit the downloaded application along with Annexure-II to Chief Engineer/Transmission.
3. These orders are available on APTRANSCO website and can be accessed at the address <http://www.aptransco.gov.in>.

(BY ORDER AND IN THE NAME OF CHAIRMAN AND MANAGING DIRECTOR
APTRANSCO)

SRIKANT NAGULAPALLI
CHAIRMAN AND MANAGING DIRECTOR,
APTRANSCO

To

All Functional Heads/ APTransco/Vidyut Soudha/Vijayawada.
The Chief Engineer/Zones/Kadapa/Vijayawada/Visakhapatnam.

Copy to

PS to Chairman & Managing Director/APTransco/VS/Vijayawada.

PS to Chairman & Managing Director/APSPDCL/Tirupati.

PS to Chairman & Managing Director/APEPDCL/Visakhapatnam

PS to Chairman & Managing Director/APCPDCL/Vijayawada.

PS to Joint Managing Director (Vigilance & Security)/APTransco/ VS/ Vijayawada

PS to Joint Managing Director /APTransco/VS/Vijayawada

PS to Director (Finance))/APTransco/VS/Vijayawada

PS to Director (Grid Management & Transmission Management)/ APTransco/VS/
Vijayawada

File No. ENE51-TRMCMISC/38/2020-EEPR3

//FORWARDED BY ORDER//

DEPUTY EXECUTIVE ENGINEER/VR

ANNEXURE-I

Documents to be uploaded

1	Certificate of Registration with Industries
2	GST Certificate
3	Pan Card
4	Approved Vendor Certificates of Other Power Utilities
5	Applicable Standards and ISO/ISI Certificate, Quality Plan
6	Manufacturing Capacity as certified by Industries Department
7	Manufacturing Experience LOAs, POs, CIPs, Supply Completion Certificate
8	Performance certificates issued towards past supply from APTRANSCO/PGCIL/Other Power Utilities
9	Type Test Certificate of product/item/material during last 5 years
10	List of Manufacturing Facilities, List of Machinery and their latest calibration
11	List of Testing and R&D Facilities and their latest calibration
12	List of Technical Personnel and their Qualification and Experience
13	Annual Turn Over during last 5 financial years for relevant Products
14	Funding and Non-funding facilities from Banks like BG, LC and Cash Limits
15	List Orders on hand, Present Status and commitments etc
16	Details of Quality accreditations/ Awards received
17	History of any Litigation, Termination, Black Listing, Debar, Others
18	Source of Raw Material for production or fabrication or

ANNEXURE-II

Documents to be submitted to CE/Transmission along with signed downloaded application & original Demand Draft.

1	Power of attorney and copies thereof.
2	Income Tax, Sales Tax, Turnover, Tax Clearance certificate of applicant firm (for 3 years).
3	A certified copy of the Partnership Deed.
4	Balance Sheet for last 3 years.
5	Profit & Loss statement for the last 3 years.
6	Memorandum and Articles of Association.
7	Performance reports.
8	Type test certificates.
9	Product catalogue:
10	Valid Industrial Registration Certificate.
11	Drawings & GTPs of product
12	Previous vendor registration certificate for renewal

INSTRUCTIONS TO THE VENDOR FOR REGISTRATION

1	Hard copy of the downloaded application duly signed by authorized signatory, along with original DD should be submitted to the Chief Engineer/Transmission/ AP Transco, Vidyuth Soudha, Vijayawada-04.									
2	Hard copies of the documents (Annexure-II) are also to be submitted.									
3	Hard copy of the downloaded application for vendor registration should be signed by Proprietor / Managing Partner / Director (Sitting) / Commercial Manager only as the case may be who should have the authority to offer quotations and accept amendments etc, delegated by the organization management.									
4	The name referred in the application shall have authority to carry on business transactions with the APTransco and the APTransco will not entertain correspondence relating to offers from any other person.									
5	Furnish the detailed information against each item and upload the relevant documents (Annexure-I) attested by competent authority in the space provided.									
6	Please go through the standardized GTPs and Drawings available in aptransco.gov.in website relevant to the material for which vendor registration required.									
7	<p>The fresh applicant shall submit DD as specified towards registration fee drawn in favour of Pay Officer, APTransco payable at Vijayawada, along with the completed signed application. The fee is non-refundable and it is not binding on the part of APTransco to register the firm in case the applicant does not fulfil the required criteria. Vendor registration processing Fee particulars are as follows.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Category</th> <th style="text-align: center;">within state</th> <th style="text-align: center;">Outside state</th> </tr> </thead> <tbody> <tr> <td>Cat-I</td> <td style="text-align: center;">Rs 20,000+GST/Unit</td> <td style="text-align: center;">Rs 50,000+GST/Unit</td> </tr> <tr> <td>Cat-II</td> <td style="text-align: center;">Rs 10,000+GST/Unit</td> <td style="text-align: center;">Rs 30,000+GST/Unit</td> </tr> </tbody> </table> <p>(Travelling charges for inspection to be borne by the company)</p>	Category	within state	Outside state	Cat-I	Rs 20,000+GST/Unit	Rs 50,000+GST/Unit	Cat-II	Rs 10,000+GST/Unit	Rs 30,000+GST/Unit
Category	within state	Outside state								
Cat-I	Rs 20,000+GST/Unit	Rs 50,000+GST/Unit								
Cat-II	Rs 10,000+GST/Unit	Rs 30,000+GST/Unit								
8	<p>For renewal of already registered vendors.</p> <p>The vendor has to pay 50% of the Vendor registration charges for renewal of the registration.</p> <p>A Vendor who was not awarded any contract during the validity period of his registration will be treated as a new vendor and the procedure for the registration of new vendors shall be followed.</p>									
9	Incomplete or false information would render the Vendor's application liable for rejection without assigning the reason. False information may result in black listing the applicant.									
10	Applying for vendor approval plant should be in operation									
11	Once approved the registration is valid up to 3 years									

ANNEXURE-III
A. LIST OF ITEMS (ELECTRICAL)

I INSULATORS AND HARDWARE: (11KV and above rating).

Category-I

- 1 Insulators
- 2 400kV Insulators Hardware

Category-II

- 1 Insulators Hardware up to 220kV

II CONDUCTORS AND CABLES

Category-I

- 1 Conductors (Used for EHV Transmission-Moose, Zebra & Panther).
- 2 Ground Wire Including OPGW
- 3 Power Cables; Under Ground Cables (11 KV and above rating).

Category-II

- 1 Stay Wire
- 2 Conductors and Ground Wire Hardware (For Moose, Zebra, Panther & Earth Wire).
- 3 Control Cables

III SWITCH GEAR CONTROL AND PROTECTIVE GEAR: (11KV TO 1100 KV).

Category-I

- 1 400kV Isolators.
- 2 Circuit Breakers (220kV to 400kV).
- 3 400kV Control & Relay Panels.
- 4 Relays.

Category-II

- 1 Isolators (33kV to 220kV).
- 2 Circuit Breakers (33kV & 132kV).
- 3 Lighting Arrestors.
- 4 Control & Relay Panels (33kV to 220kV).

IV. TRANSFORMERS:

Category-I

- 1 Power Transformers (HV side 132 KV and above rating).
- 2 Auto Transformers (220KV to 400KV).

Category-II

- 1 Station Transformers (33KV/400 V).
- 2 Voltage Regulators including Boosters.

V. INSTRUMENT TRANSFORMERS:

Category-I

- 1 400 kV Potential Transformers
- 2 400 kV Current Transformers (11KV to 400 KV).
- 3 400 kV Capacitor Voltage Transformers (132 KV to 400 KV).
- 4 Shunt Reactors (400KV).
- 5 400 kV Capacitors

Category-II

- 1 Potential Transformers (11KV to 220 KV).
- 2 Current Transformers (11KV to 220 KV).
- 3 Capacitor Voltage Transformers (132 KV to 220 KV).
- 4 Capacitors (33 KV to 220 KV).

VI. MISCELLANEOUS:**Category-I**

- 1 Transformer Oil.
- 2 M.S. Angle, Beams, Joist.
- 3 C.R. Sheets.
- 4 Ribbed Tor Steel.
- 5 M.S. Plate.
- 6 Cement.
- 7 Batteries with Trickle Chargers (220 V DC).
- 8 Instruments Mounted or Portable Instruments for testing (Indicating or Reading).
- 9 400kV Towers.
10. Fire Extinguishers and fire fighting System.

Category-II

- 1 M.S. Channels.
- 2 M.S. Flat.
- 3 M.S. Rods.
- 4 Transformer Oil filters.
- 5 Oil Testing Kits.
- 6 Meggers and Earth Resistance Meters.
- 7 Instruments Mounted or Portable Instruments for testing (Indicating or Reading).
- 8 Towers (132 KV to 220 KV).
- 9 Line Survey (conducting reconnoitre and detailed survey)
10. Fire Extinguishers.
11. LT panels (AC, DC, DCDB, Marsheling Box, etc).

VII. OTHERS: Bolts, Nuts, Fasteners and Earthing material- all type**B. LIST OF ITEMS (COMMUNICATION EQUIPMENT)****Category-II**

- 1 Power Line Carrier Communication terminals.
- 2 Wave Traps.
- 3 Coupling Units.
- 4 Protections Couplers.
- 5 Voice Frequency Telegraph equipment.
- 6 Electronic Private Automatic Exchanges.
- 7 48V Battery Chargers.
- 8 48V Battery Sets.
- 9 Coaxial Cable.
Telephone Cable (armoured (U/G), Screened Jelly filled and Un-armoured (PVC)
– Quantities more than 1 KM.
- 10 Battery Cable - Quantities more than 1 KM.
- 11 Optical Line Terminal equipment.
- 12 1.5 ton A.C. Units.
- 13 VSAT equipment along with accessories.
- 14 VHF sets (Fixed, Mobile & Handheld) & VHF antennas.
- 15 FAX machines.
- 16 Digital Protection Couplers.
- 17 UHF radio equipment, UHF antennas.

- 18 Trilon Masts.
- 19 Tubular Masts.
- 20 Electronic Testing Instruments.
 - Selective Level Meter.
 - Selective Level Oscillator.
 - Digital Frequency Counter.
 - Audio Frequency Oscillator.
 - Digital Multi Meter.
 - Oscilloscopes.
- 21 Media Converters (LAN to Optical fibre Port).
- 22 Routers (Wireline & Wireless).
- 23 Switch
- 24 Synchronous & Asynchronous high speed data terminal connectors & convertors.
- 25 High Speed data modems - Synchronous & Asynchronous.
 - Optical Ground Wire (OPGW) & All Dielectric Self Supporting (ADSS) cable & OFAC and its accessories.
- 26 Spare modules for communication equipment.
- 27 Microwave Radio equipment.
- 28 Towers.
- 29 Microwave Antennas.
- 30 RF Cable.
- 31 Digital Multiplexing equipment.
- 32 Digital cross connect equipment.
- 33 Optical Time Domain Reflectometer (OTDR).
- 34 Splicing machines.
- 35 Optical Power Meter.
- 36 Optical Source.
- 37 Spectrum Analyser, Digital Transmission Analyser.
- 38 Tool Kits.
- 39 BER Meters.
- 40 Computers.
- 41 RF Power Meters.
- 42 Vacuum Cleaners.
- 43 Furniture.
- 44 Binoculars.
- 45 Splice Boxes.